

February 14, 2018

Rockville Centre, New York

The Board of Trustees held a Public Briefing Session at 8:30 a.m. on the above date in the Mayor's Office.

PRESENT: Mayor Francis X. Murray, Trustees Kathy Baxley, Edward J. Oppenheimer, Michael Sepe and Emilio F. Grillo

ALSO PRESENT: Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin

On motion of Trustee Oppenheimer, duly seconded by Trustee Baxley and unanimously carried the Board voted to convene in executive session at 8:32am.

To discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person; to obtain legal advice; and to discuss pending and prospective litigation.

Police Commissioner Charles Gennario was in attendance for part of the executive session.

On motion of Mayor Murray, duly seconded by Trustee Oppenheimer and unanimously carried the Board voted to terminate the probationary employment of Police Officer Christopher Stafford.

On motion of Trustee Grillo, duly seconded by Trustee Baxley and unanimously carried the Board voted to return to public session and to adjourn the meeting, at 10:00am.

March 1, 2018

Rockville Centre, New York

The Board of Trustees held a Public Briefing Session at 6:00 p.m. on the above date in the Mayor's Office.

PRESENT: Mayor Francis X. Murray, Trustees Kathy Baxley, Edward J. Oppenheimer, Michael Sepe and Emilio F. Grillo

ALSO PRESENT: Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Police Commissioner Charles Gennario, Superintendent of Buildings Patrick D. O'Brien, Superintendent of Water Kevin Reilly, Director of Administrative Services Mary Schmeling, Superintendent of Recreation Ginger Creegan, Deputy Director of Senior Services Nancy Codispoti, Director of Public Works Administration Gwynne Feiner, Director of Public Works Operations John Thorp, Deputy Clerk Wendy Weinstock, Community Development Director Suzanne Sullivan, Director of MLK Center Patrick Morris, Purchasing Department Kathy McMahon, Financial Advisor John Joyce, Secretary to the Board Lisa Butler

ATTENDANCE: Approximately 2 people.

The Board reviewed the proposed agenda for the March 5, 2018 meeting without taking any action.

On motion of Trustee Baxley, duly seconded by Trustee Grillo and unanimously carried, the Board voted to adjourn the meeting at 6:30 p.m.

March 5, 2018

Rockville Centre, New York

The regular meeting of the Board of Trustees was held on the above date in Village Hall. Mayor Francis X. Murray opened the meeting at 7:00pm.

PRESENT: Mayor Francis X. Murray, Trustees Kathy Baxley, Edward J. Oppenheimer, Michael Sepe and Emilio F. Grillo

ALSO PRESENT: Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Police Commissioner Charles Gennario, Fire Chief Brian Cook, Superintendent of Water Kevin Reilly, Director of Administrative Services Mary Schmeling, Superintendent of Building Patrick D. O'Brien, Deputy of Building Thomas Domanico, Superintendent of Recreation Ginger Creegan, Deputy Director of Senior Services Nancy Codispoti, Director of Public Works Administration Gwynne Feiner, Community Development Director Suzanne Sullivan, Deputy Clerk Wendy Weinstock, Public Relations Counsel Julie Grilli, Secretary to the Board Lisa Butler

ATTENDANCE: Approximately 100 people

The Mayor led the Pledge of Allegiance.

The Mayor introduced Bonnie Dreska the President of the St. Patrick's Parade Committee. The parade will be held on March 24, 2018 at 12:00pm. The Grand Marshall for the 2018 parade is Mr. John Coghlan. Mr. Coghlan is a longtime resident and participant of the parade who hopes everyone will come out and participate in the parade.

Mayor Murray introduced Sean O'Reilly and Bob Diehl from the "Friends of Rob Sullivan Blood Drive" Mr. O'Reilly spoke on the blood drive that will be held on March 8, 2018 at the St. Agnes Parish Center. This is the 9th annual blood drive in honor of Robert Sullivan who was a great husband, father, parishioner and neighbor who's wish was to help people and his community.

Mayor Murray introduced Andrea Connelly Chairperson from the RVC Youth Council; Ms. Connelly spoke about all that the RVC Youth Council does for the youth of our community. They do a large amount of community service, special action, drug awareness and abuse. On March 20, 2018 at 7:00pm South Side High School will host a free event, "The Chris Herren Story" a former NBA basketball player who lost it all due to substance abuse.

Mayor Murray introduced Trustee Sepe who introduced the St. Agnes School Boys Basketball Team who won their fifth consecutive CMSBBL Championship. Trustee Sepe congratulated them on their win and presented the boys with certificates.

Mayor Murray introduced Trustee Baxley who introduced the St. Agnes girls 6th and 8th Grade "A" Division CYO of Long Island Diocesan Champions. Trustee Baxley congratulated them on their win and presented the girls with certificates.

March 5, 2018

Rockville Centre, New York

On motion of Trustee Grillo, duly seconded by Trustee Baxley and unanimously carried the Board approved the proposed budget for the Community Development Block Grant Program Year 44.

**Community Development Block Grant Program
2018-2019 44th Program Year**

WHEREAS, The Secretary of the U.S. Department of Housing & Urban Development is authorized under Title I of the Housing and Community Development Act of 1974 to make grants to states and other units of general local government and to provide financial assistance to Community Development; and

WHEREAS, The Village of Rockville Centre has agreed to participate in the Nassau County Community Development Consortium for the 2018-2019 Program Year commencing on or about September 1, 2018; and

WHEREAS, The Village of Rockville Centre has developed certain Community Development project activities and funding allocations for said activities after holding Community Development Citizens Advisory Committee Meetings, a Public Hearing; and providing public information statements and notices, all pursuant to HUD regulations.

NOW THEREFORE, BE IT RESOLVED: That the Village of Rockville Centre hereby approves the following activities for the 2018-2019 Community Development Block Grant program:

<u>Public Facilities and Improvements:</u>	
Downtown Revitalization: Streetscaping	\$156,750
<u>Public Services:</u>	
MLK Community Center/After School Program	\$4,500
Youth Employment Training Program	\$19,000
Confide, Inc.	\$6,000
Hispanic Brotherhood of Rockville Centre	\$6,000
EOC – Rockville Centre-Lakeview	\$4,000
<u>Administration:</u>	\$21,000
<u>Total Request:</u>	\$217,250

On motion of Trustee Baxley, duly seconded by Trustee Oppenheimer and unanimously carried, the Board authorized the Mayor or his designee to execute the Grant Disbursement Agreement with the Dormitory Authority State of New York for the State and Municipal Facilities Program for improvements for the MLK Center in the form approved by the Village Attorney.

On motion of Trustee Oppenheimer, duly seconded by Trustee Sepe and unanimously carried the Board authorized the Mayor or his designee to execute the New York Municipal Insurance Reciprocal Agreement (NYMIR) in the form approved by the Village Attorney.

March 5, 2018

Rockville Centre, New York

On motion of Trustee Oppenheimer, duly seconded by Trustee Baxley and unanimously carried the Board adopted the following Chapter 294 Waiver Resolution.

**RESOLUTION WAIVING REQUIREMENTS FOR THE ROCKVILLE CENTRE
FIRE DEPARTMENT TO FILE VARIOUS INFORMATION
AND REPORTS WITH THE BOARD OF TRUSTEES AS A PRECONDITION TO
NEGOTIATING CONTRACTS WITH THE VILLAGE FOR FIRE PROTECTION
AND/OR EMERGENCY AMBULANCE SERVICE**

Whereas, pursuant to Village Law §4-412(3)(9)(a-1) ("Chapter 294"), as enacted by L. 2017, c. 294 and effective January 1, 2018, before an incorporated village may consider a contract with an incorporated fire company for a fire protection and/or emergency ambulance service to take effect on or after March 1, 2018, the fire company must file with the Board of Trustees:

a statement itemizing the estimated costs of the incorporated fire company attributable to the provision of services under the prospective contract. The estimated costs attributable to the provision of services under the prospective contract itemized in the statement shall include, at a minimum, those, if any, for: supplies; materials; operation, maintenance and repair of equipment and apparatus; insurance; training; protective clothing, gear and other personnel costs; building rental, maintenance and operation; and a specified proportionate share of capital costs,

and, if otherwise required to be filed, copies of:

- (A) the fire company's most recent annual report of directors pursuant to section five hundred nineteen of the not-for-profit corporation law;
- (B) the fire company's most recent verified certificate pursuant to subdivision (f) of section fourteen hundred two of the not-for-profit corporation law;
- (C) the fire company's most recent internal revenue service form 990;
- and
- (D) the fire company's most recent annual report pursuant to section thirty-a of the general municipal law, and

Whereas, Chapter 294 further provides that the Board of Trustees may waive that filing requirement upon good cause shown, and

Whereas, in the Village of Rockville Centre, the Board of Trustees is the Board of Fire Commissioners for the Rockville Centre Fire Department, and is fully familiar with the management and operations of the Fire Department, and

Whereas, the Board of Trustees hereby finds and determines compliance with the requirements of the aforesaid statute would be burdensome upon the Fire Department, and would not provide the Board of Trustees with information not already available to the Board of Trustees,

Now, therefore, be it

RESOLVED, that pursuant to the authority granted to it in Chapter 294, the Board of Trustees hereby finds and determines that good cause exists to waive the aforesaid filing requirements with respect to contracts between the Village and the Rockville Centre Fire Department for fire protection and/or emergency ambulance service, and it is further

RESOLVED, that the Board of Trustees hereby waives compliance with any such filing requirements as enumerated in Chapter 294 with respect to contracts between the Village and the Rockville Centre Fire Department for fire protection and/or emergency ambulance service, such waiver to be effective immediately and to remain in effect until rescinded by resolution of the Board of Trustees.

March 5, 2018

Rockville Centre, New York

On motion of Trustee Grillo, duly seconded by Trustee Oppenheimer and unanimously carried the Board approved a Professional Service contract with H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. to provide consulting engineering services associated with the preparation for the 2017 Annual Water Supply Statement and Consumer Confidence Report as required by the New York State Department of Health and the Nassau County Department of Health at a cost not to exceed \$3,000.00-.

On motion of Trustee Grillo, duly seconded by Trustee Baxley and unanimously carried the Board approved a Professional Service Contract with D&B Engineers & Architects, P.C. for engineering services for the 2018 Stormwater Management Program Services MS4 Compliance Activities, at a cost not to exceed \$4,900.00-.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and unanimously carried the Board authorized the Village Administrator to execute an Agreement and General Release regarding the separation from service of a former Village Employee.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and unanimously carried the Board adopted the following Resolution for the Standard Mileage Rate of the IRS as rate of reimbursement for necessary business travel.

RESOLVED, that pursuant to Village Law Section 5-524(7), in lieu of auditing and allowing a claim for actual and necessary expenses for travel, the Board of Trustees hereby determines that the Village will pay a reasonable mileage allowance for use of personal automobiles in the performance of official duties, as per the current listing of the standard mileage rate of the Internal Revenue Service (currently \$0.545 per mile).

On motion of Trustee Oppenheimer, duly seconded by Trustee Sepe and unanimously carried the Board approved the attendance of Det. DeLuca at a 10 day Defensive Tactics School in Westchester County from March 12, 2018 through the March 23, 2018 in the amount of \$1,900.00-.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and unanimously carried the Board authorized the Village Administrator to publish a Legal Notice to schedule a public hearing for proposed Bill RVC 1805 regarding the placement of recreational equipment.

On motion of Trustee Grillo, duly seconded by Trustee Sepe and unanimously carried the Board ratified the actions of the Village Administrator in retaining the services of Jackson Lewis P.C. for Legal services on behalf of the Village and Village officers and/or employees in connection with litigation or potential litigation concerning terminated employee.

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Rockville Centre, New York

On motion of Trustee Sepe, duly seconded by Trustee Oppenheimer and unanimously carried the Board adopted the following resolution to amend the language of a resolution that had been approved at the January 2, 2018 Board meeting.

WHEREAS, the Village of Rockville Centre heretofore has applied for and was awarded a \$953,121 New York State Water Infrastructure Improvement Act grant for the construction of Water Supply Well Enclosures, of which the Village's local share is at least \$635,414 for project costs; and

WHEREAS, the New York State Environmental Facilities Corporation has requested that the Village Board of Trustees confirm its consent to such local share; and

WHEREAS, on January 2, 2018 the Board of Trustees adopted a resolution confirming its said consent; and

WHEREAS, the New York State Environmental Facilities Corporation has requested that the Village Board of Trustees adopt a further resolution specifically authorizing the expenditure of the local share funds, and stating the source of such funds;

NOW THEREFORE, BE IT

RESOLVED: That the Board of Trustees hereby confirms its January 2, 2018 resolution in which the Mayor was authorized to execute the WIIA grant agreement and any and all other documents, instruments and agreements necessary to effectuate the WIIA grant funding for the Construction of Water Supply Well Enclosures project, including the Village local share in the amount of at least \$635,415, and it is further

RESOLVED, that such local share funds are provided in the Village budget for the 2017 fiscal year under the budget account 5-510700, and it is further

RESOLVED, that expenditure of such local share funds is hereby authorized in accordance with the grant agreement.

On motion of Trustee Grillo, duly seconded by Trustee Oppenheimer and unanimously carried, the Board voted to approve the following minutes.

- Briefing Session ----- February 1, 2018
- Executive Session ----- February 1, 2018
- Executive Session ----- February 5, 2018
- Board Meeting ----- February 5, 2018

March 5, 2018

Rockville Centre, New York

On motion of Trustee Baxley, duly seconded by Trustee Oppenheimer and unanimously carried the Board adopted the following resolution to authorize the Mayor or his Designee to execute a contract with Language Line Services, Inc. for interpreter services as needed by the Village Police Department in a form approved by the Village Attorney.

RESOLVED, that the Mayor or his designee is authorized to execute on behalf of the Village a contract with Language Line Services, Inc., 1 Lower Ragdale Drive, Building 2, Monterey, CA 93940, for interpreter services as needed by the Village Police Department, pursuant to New York State Office of General Services Award 23057, in a form approved by the Village Attorney.

Village Administrator Kathleen Murray advised that Bid No. 1802E2(895) 2018 Street Lighting & Electrical Infrastructure Upgrade was properly advertised and opened on February 22, 2018 and the result of the bid opening is as follows:

VENDOR	COST
FRANK ROBUSTELLO & SON, INC.	\$ 504,700.00
L.E.B. Electric, LTD.	\$ 537,755.00
Hinck Electrical Contractor, Inc.	\$ 559,766.00
A.I.I. Allen Industries, Inc.	\$ 565,870.00

The following companies did not respond: Elecnor Hawkeye, LLC. Banker/Baltray Enterprises, Inc., Facility Solutions Group, Francis Site Development Co., LLC., American Paving & Masonry Corp., and Welsbach.

On motion of Trustee Grillo, and duly seconded by Trustee Oppenheimer and unanimously carried, the Board awarded the contract to the lowest responsible bidder substantially meeting all required specifications, namely, Frank Robustello & Son, Inc., for a total expenditure not to exceed \$504,700.00-.

Village Administrator Kathleen Murray advised that Bid No. 1812DPW1(892) Grounds Maintenance was awarded on 2/5/18 to Del Graz Enterprises Inc., d/b/a R&R Landscaping. Additional information was provided regarding the length of time the tree beds would be serviced. This has increased the cost of the agreement. The revised not to exceed cost of \$136,284.00 for Year One, \$139,009.68 for Option Year 1 and \$141,789.87 for Option Year 2.

	Originally Approved	Revised Cost
Year One	\$ 126,714.00	\$ 136,284.00
Option Year 1	\$ 129,248.28	\$ 139,009.68
Option Year 2	\$ 131,833.25	\$ 141,789.87

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March 5, 2018

Rockville Centre, New York

On motion of Trustee Grillo, duly seconded by Trustee Oppenheimer and unanimously carried the Board approved the increased cost of this agreement.

March 5, 2018

Rockville Centre, New York

Village Administrator Kathleen Murray advised that Bid No. 1812COMP1(893) Auditing Services for the Village was properly advertised and opened on January 24, 2018. The result of the bid opening is as follows:

Vendor	Year Ending 5/18	Year Ending 5/19	Year Ending 5/20	Year Ending 5/21	Year Ending 5/22
EFPR Group, LLP	\$39,000.00	\$40,000.00	\$41,000.00	\$42,000.00	\$43,000.00
Cullen & Danowski,, LLP	\$50,000.00	\$50,000.00	No Bid	No Bid	No Bid
R.S. Abrahams & Co., LLP	\$52,900.00	\$52,900.00	\$52,900.00	\$52,900.00	\$52,900.00
BST & Co. CPA's, LLP	\$58,500.00	\$58,500.00	\$60,000.00	\$61,500.00	No Bid
NawrockiSmith, CPA	\$59,000.00	\$59,500.00	\$60,500.00	\$60,500.00	\$61,000.00
PFK O'Connor Davies	\$60,000.00	\$61,200.00	\$62,425.00	\$67,750.00	\$65,000.00
Padilla & Company, LLP	\$95,000.00	\$98,325.00	\$101,766.00	\$105,328.00	\$109,015.00
The Bonadio Group CPA	\$118,000.00	\$118,000.00	\$121,500.00	\$121,000.00	\$129,000.00

The following company did not respond: Albrecht, Biggiano, Zurick & Company, P.C.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and unanimously carried the Board recommended that it is in the best interest of the Village to award the professional services contract to R.S. Abrams & Co., LLP for a not to exceed fee of \$52,900.00 for each of the next five years.

Village Administrator Kathleen Murray announced that the Fire Department had the following changes; Johnny Cook joined our Junior Fire Department. Our membership is now 330 members.

On motion of Trustee Oppenheimer, duly seconded by Trustee Baxley and unanimously carried, the Board approved the Fire Department Membership report.

There being no further business, on motion of Trustee Oppenheimer, duly seconded by Trustee Sepe and unanimously carried, the Board adjourned the meeting at 8:14 p.m.

Kathleen Murray
Village Administrator/
Clerk-Treasurer

KM/lb